Resume

Name	:	Mr. Sameer Popat More
Qualification	:	BA, M.Lib.I.Sci, UGC-NET, MH-SET,
Designation	:	Assistant Professor (Librarian)
Address (Permanent)	:	A/P- Rui, House No-17, Zone No-5/4, Tehsil- Baramati Dist- Pune Pin 413133
Address (Local)	:	C/O- Ajinath Bade, Gat No—1108 Kalubainagar Lane No-4 Wagholi Pune-412207
Contact Number	:	(M) 9527215310/ 9764393303
E-mail	:	sameermore73@gmail.com
Experience	:	13 Years

Objectives:

To achieve excellence in Librarianship and Information Science and contribute my best to the profession as well as the organization I serve.

Educational qualification:

Sr. No	Exam	University /Board	Year	Specialization	Institute	Result
1	MH-SET	UGC	2020	Library Science	UGC	Qualified
2	UGC-NET	UGC	2017	Library Science	UGC	Qualified
3	M.Lib. Isc	University of Pune	2010	Library Science	T.C.College Baramati	Higher Second Class
4	B.Lib. Isc	University of Pune	2009	Library Science	T.C.College Baramati	First class with Distinction
5	B.A.	University of Pune	2008	English	VPASC College Baramati	Higher Second Class
6	H.S.C.	Pune	2005	Arts	VPASC College Baramati	First Class
7	S.S.C.	Pune	2003	-	S.M.V. Manki	First Class
8	MS-CIT	MSBTE	2010	Computer	Database Baramati	First class

Work Experience: (13 Years)

Sr. No	Name of the College	University	From	To	Duration	Nature of Appointment
1	BJS'S Arts, Science and Commerce College Wagholi Pune	SPPU	27/09/2019	To till date	3 years 11 Months	Librarian
2	Pratibha College of Commerce and computer Studies Chinchwad Pune	SPPU	11/09/2018	30/09/2019	1 years 20 days	Librarian (University Full time Approval)
3	JSPM'S Bhivarabai Sawant Institute of Technology and Research Wagholi Pune	SPPU	02/09/2010	22/06/2018	7 years 9 Months 21 days	Assistant Librarian

Research Papers in Peer-Reviewed or UGC listed Journals :

Sr. No.	Title with page Nos.	Name of Journal/Edited Book/Organizer	ISSN /ISBN No./IF	Published Date
1	Information Literacy	Kolhapur in collaboration with Shivaji University College Librarians Association (SUCLA)	ISBN-978-93-81249-30-7	28/01/2020
2	Role of Library in Developing Indian Society	An International Multidisciplinary Quarterly Research Journal AJANTA	ISSN-2277-5730	July-Sept 2020
3	A study on uses of library resources and services in NAAC accredited Engineering colleges in Mah.	Aadhar Multidisciplinary International Peer Reviewed and Index Research Journal	ISSN-2278-9308	6th March 2021
4	21st Century Achievements, Opportunities & Challenges in Library & Information Science in India	Mehkar Education Society's Arts and Commerce College Mehkar Dist-Buldhana	ISBN-978-81-947409-0-2	24th April 2021
5	Impact of Digitalization on Indian Academic Libraries: achievement, opportunities & Challenge	Mehkar Education Society's Arts and Commerce College Mehkar Dist-Buldhana	ISBN-978-81-947409-0-2	24th April 2021
6	SCORM(Sharable Content Object Reference Model)	International Conference on Emerging Digital Library Platforms: Shaping Digital Transformation & National Data Exchange	ISBN- 978-93-5680-830-0	Publish in August 2022
7	User Studies	International Journal for Research in Applied Science and Engi. Technology	ISSN-2321-9653 IF: 7.538	Pub. In August Iss. 2022
8	Use of Web-Based Information Resources and Services in Libraries	International Research Journal of Education and Technology Peer Review Journal	ISSN: 2581-7795	Published in Vol: 04 Issue: 10 Oct-2022

9	The National Education Policy for Libraries in India from 1948 to 2020: An Analytical Study	DELTA National Journal of Multidisciplinary Research A Peer Reviewed Journal (www.indianjournals.com)	ISSN 2279-0705	(P) Vol 10, Special Issue, 2023
10	Content analysis of selected colleges of Library Portals in India under NIRF list 2021: An evaluative Study	DELTA National Journal of Multidisciplinary Research A Peer Reviewed Journal (www.indianjournals.com)	ISSN 2279-0705	Vol.10 No-01, 2023

Professional skills:

- Cataloguing & Classification expert.
- Have the experience of developing a new library.
- Library Administration, Library Management and Library Automation.
- Experience in proficient use of library Softwares- Auto-Lib,E-Granthalaya, Vriddhi and Lib-Man Cloud Based for performing library functions and taking reports.
- Reference specialist. Experience in answering all kinds of reference questions- such as document delivery, literature search, standards & specifications, internal databases, etc.
- Expert in using the online research resources like N-List, Science Direct, Delnet, Ebsco, IEEE, Manupatra, Emerald, Taylor & Francis, Jastor, etc.
- Online purchasing of e-books, technical standards.
- Having the experience of working both in academic and corporate sectors.
- Excellent Training skills. Provided training to students, library staff, students at various levels throughout my career.
- Providing information literacy instructions.
- Planning, organizing, coordinating and evaluating all technology resources and interfaces.
- Interlibrary loan.
- Document Management, Good Editing skills & Effective Report-Writing.
- Excellent Information Services, Information research and Information communication skills.

Professional Experience and Innovation, Contribution during my Tenure: Details

1. September 2019 to till date

Librarian: BJS'S Arts, Science and Commerce College Wagholi Pune

http://bjsascclibrary.weebly.com

- **Manage Circulation Functions** - Perform and/or oversee circulation processes including checkout, overdue notices, journal routings, repairs to materials, shelving, create alerts and/or other information distribution plans based on customer requirements.
- **Acquisition**
- **Providing reference services to the global enterprise.**
- **Reference** - Manage all reference inquiries submitted via intranet (e-mail, phone, and walk-in). Follow-up as necessary to ensure all reference questions are addressed.
- Conduct in-depth research by conducting complex searches using print and on-line sources, including validity searches, patent landscapes, market research, competitive technology intelligence, and general literature searches. Synthesize and report results.

- **Manage Electronic Information Resources** - Identify new information resources, conduct trial evaluations, negotiate agreements and pricing, create user awareness and education and monitor cost/value effectiveness.
- **Collection Management and Development** – Identify and select print sources for addition or removal from the library collection, using standard selection aids, customer input, and business need to ensure alignment with the needs of the organization.
- **Cataloging Administrator** – Maintain the library's collection of physical items, according to industry standards, within the electronic card catalog.
- **Serials Management** – Evaluate, select, and maintain the journals and association publications to which the library subscribes.
- **Library Catalog Administrator** – Serve as the point of contact for internal questions regarding the online catalog and staff library system. Includes system training, system maintenance and serving as the liaison to the software vendor.
- **Library Systems Administrator** – Serve as the system administrator and/or liaison with the IT department to ensure library software and upgraded as required, hardware is maintained to perform effectively, and overall system performance is performing satisfactorily.
- **Knowledge Network (KN)** – Provide training and awareness of KN capabilities across enterprise and assist users in setting up new communities for use in product development.
- Develop and maintain all process documentation for library functions within scope of responsible functions. Facilitate training (both one-on-one and in group settings) sessions for library users (patrons) to increase awareness and effectiveness in utilizing library information resources.
- Serve as mentor for student trainees and/or college interns working in the Technical Information Center.
- Participate in efforts to increase/maintain awareness of library resources and services. Measure user satisfaction of services provided through periodic surveys. Analyze survey responses and seek means for continuous improvement.
- **Library Portal:** I have created new Library website and also develop.
- **Open Access:** In the beginning students did not have open access library, I started open access system so that students know what books are in the library and the library started to be used more.

2. **11 September 2018 to 26 September 2019**

Librarian – Pratibha College of Commerce and Computer Studies Kalbhornagar Chinchwad Pune

http://www.pcccs.org.in/

- In charge of E-Resource center
- Plan, organize and manage the services of the College Library
- establish goals and measures accomplishments against recognized standards
- Coordinates the continued training and development of staff members Correspondence
- Library Management: Acquisition, Classification and catalogue management, Circulation, Reference services, User education, Budgeting and Staff management.
- e-resources management & e-learning
- Providing digital reference services, information literacy instruction, research reports, and assistance to students and faculty
- Provide web-based reference and information services
- Proficient in using scanning and imaging systems, Windows applications and Internet access.
- Services to multicultural populations, and interdisciplinary approaches to information problems.
- Used the Vriddhi Library Software.
- Using SMART CARD applications for Library management and office management.

- Advise, consult, and confer with the Library Board, other libraries, professionals, officials (Maintain current knowledge of new developments in the library field.
- Initiates plans, develops and implements records and report systems and schedules.
- Generate NPTEL Local Chapter account.
- Organized every year Book Exhibition.
- Library Management & Documentation
- Digital Information Services
- Strategic planning related to new technologies
- Supervise and develop procedures and reference service methods
- User-education & Information literacy training
- E-resource management
- News-clipping services

3. **September 2010 to June 2018**

Assistant Librarian: JSPM'S Bhivarabai Sawant Institute of Technology and research Wagholi Pune

https://jspmbsiotr.edu.in/Library/

- Assists with daily tasks of the library such as issuing new library cards, checking out library materials, receiving returns, collecting late charges, and determining outstanding materials. Returns, or oversees and trains volunteers to return, books and materials to stacks.
- Locates books or other reference materials to assist patrons; refers requests requiring professional assistance to reference librarian. Explains computer systems, card files, and other reference sources and how to use such systems to patrons.
- Prepares purchase requests, orders supplies, and, upon delivery, processes and distributes supplies and materials throughout the library.
- Completes routine descriptive cataloging. Examines books for damage; repairs or facilitates repairs when needed. Assists in preparing exhibits, seasonal displays, and bulletin boards throughout the library. Performs other related duties as assigned.
- **Provide clerical services by: -** processing overdue and lost item notices; - process interlibrary loan requests; - providing reference services to the public; - providing instruction to patrons in the use of the various reference materials available in the library and on-line.
- **Provide circulation services to patrons by:** - shelving materials correctly; - checking materials out to patrons and ensuring that they are returned and discharged from the patron's card; - registering new patrons and keeping patron files up to date. Assisting in the weeding of outdated and damaged material from the collection. - Maintaining bulletin board in flyer; - assisting in requisition of supplies and stationery as required.

Workshop/Seminar/Conference/FDP attended (25)

Sr.No	Level	Type	Subject and Organizer	Date
1	State	Workshop	"Set/Net Guidance for the Library Science Professionals" organized by Institute of Management Studies Career Ahmednagar	13th & 14th July 2011
2	Intercollegiate	Workshop	"Effective use of Excel in admin office" organized by JSPM's Bhivarabai Sawant Institute of Technology and Research Wagholi Pune	14th to 17th May 2012
3	International	workshop	Exploring ABCD Open Source Software" organized by Progressive Education Society's Modern College of	5th Mar. 2013

			Arts, Science and Commerce Ganeshkhind Pune	
4	State	workshop	C-Koha open source & the cloud for libraries" organized by Maeer's Mit school of management library, Pune	14th Oct 2014
5	-	Seminar	"Saksham 2015 in Digital Age" organized by Vishwakarma Publications Pune	15thMar. 2015
6	Intercolleg iate	Workshop	FDP Koha-Open source software for library development" organized by JSPM-TSSM Group of Institutes Pune	14thDec. 2017
7	State	Workshop	"Library Readiness for NAAC Accreditation" organized by Yashswi Education Society's International Institute of management science Chinchwad Pune	30th Nov 2018
8	Intercolleg iate	FDP	"E-Content Development for effective Teaching" organized by Poona college of Arts Science and Commerce Camp Pune	26th to27th Dec. 2018
9	-	Workshop	"NPTEL Training Workshop" organized by Sanjay Ghodawat University Kolhapur	22nd July 2019
10	University	Workshop	"Course content accessibility for Librarians of Universities and colleges" Conducted by Dept.of Education and Extension School of Education Savitribai Phule Pune University	25th Feb. 2020
11	National	Webinar	"Economic Impact of Covid-19 pandemic on India" Jointly organized by VVM's Shree Damodar College of Commerce and Economics Goa & Bharatiya Jain Sanghatana's Arts, Commerce & Science College Pune	11th May 2020
12	State	Webinar	"Changing Paradigm of Higher Education" organized by Library And Information Science Research Scholars Forum In Association With Mumbai University College Teacher Association	18th May 2020
13	State	Webinar	Accessing & Contributing Digital Resources in National Digital Library of India organized by Gurudas College Kolkata	30th May 2020
14	National	workshop	"Intellectual Property Rights (IPR) & Innovations" Jointly organized by Research promotion committee (IQAC) & Institution's Innovation Council, Bajaj College of Science, Wardha	19th Dec.2020
15	State	Workshop	"Plagiarism & Research Ethics" jointly organized by UGC Scheme Stride Component-I (Research Capacity Building) organized by Dept of Library Vinayakrao Patil Mahavidyalaya vaijapur Aurangabad	7th & 8th June 2021
16	State	Webinar	"Intellectual Property Rights (IPR)" jointly organized by Library & Dept. of Civil Engg. in Association with institution's Innovation Council of AISSMS Engineering College Shivajinagar Pune	19th June 2021
17	National	FDP	"Multi-Disciplinary Program on "Recent Trends in Research" organized by K L E Society's Gudleppa Hallikeri Arts, Science Commerce College	19th to 25thJuly 2021
18	National	FDP	"Research Excellence & academic development	9th Aug. to

			(READ 2021)" Jointly organized by Nilkantrao Shinde Science & Arts College Chandrapur Department of Library & IQAC	14th Aug. 2021
19	National	Webinar	"Dr. S.R. Ranganathan's Contribution in Library Science & Research Ethics" organized by Sinhgad College of Science Ambegaon Pune	12 Aug. 2021
20	State	Workshop	"NAAC- Library Documents Management" organized by Shivaji University College Librarian Association	14 Sept. 2021
21	National	Workshop	"NPTEL e-Awareness" organized by NPTEL Mumbai	15th Dec.2021
22	National	FDP	"Recent Advancements & Emerging Technologies in the area of Education & Research" organized by IIMT College of Management Greater Noida U.P	3rd to 9th Feb 2022
23	National	Workshop	"Integrated Pest Management for College Libraries" organized by The New College Kolhapur	3rd March 2022
24	National	Workshop	Implementation of national digital library club for college libraries" held by Shri Swami Vivekanand Shikshan Sanstha's Smt. Akkatai Ramgonda Patil Kanya Mahavidyalaya, Ichalkaranji	20th Dec. 2022
25	National	Workshop	"Implementation of User Footfall Tracking Module in Libraries Using Koha" by Library Department Bhogawati Mahavidyalaya Kurukali	22nd Dec. 2022
26	National	Seminar	Seminar on New National Education Policy-2020 under QIP and IQAC BJS'S ASCC Wagholi, Pune	24th and 25th Feb.2023
27	National	Workshop	Workshop on IPR : Copyright and Patents organized by Netaji Subhashchandra Science College Mulchera Gadchiroli	30th October 2023
28	National	FDP	Six days FDP on National Knowledge Society organized by IOT Academy Tamilnadu	21st to 26th Nov. 2023

Personal Details:

Birth Date	:	22/July/1984
Gender	:	Male
Marital Status	:	Married
Blood Group	:	AB +ve
Nationality	:	Indian
Languages Known	:	English, Hindi, Marathi, and Konkani.
Hobbies	:	Travelling, Reading.
Declaration	**:**	

    I hereby declare that the information furnished above is true to the best of my knowledge.

Date: Yours Faithfully,

Place - Pune   **(Mr. More. S. P)**